

CITY OF COUNTRYSIDE

*803 Joliet Road
Countryside, IL 60525
www.countryside-il.org*



Meeting Minutes Regular Meeting of the FLAGG CREEK GOLF COURSE ADMINISTRATIVE BOARD MEETING

Tuesday, May 21, 2024

6:00 PM

Council Chambers

Committee Members

Chairman – Michael Natale

Board Members – Alderman Tom Frohlich, Alderman John Finn, Frank Urban, and Brian Remedi

I. CALL TO ORDER.

The Flagg Creek Administrative Board Meeting was called to order at 6:00 p.m.

Member Finn stated that we have to name a Chairman Pro Tem for this meeting, since Member Natale is absent.

Member Frohlich made a motion to make Member Finn the Chairman Pro Tem for this meeting, it was seconded by Member Urban.

The motion carried by the following vote:

Aye:	3	Member Frohlich, Member Urban, and Chairman Pro Tem Finn.
Nay:	0	
Absent:	2	Chairman Natale and Member Remedi.

II. ROLL CALL.**Present:**

Tom Frohlich, Board Member
John Finn, Board Member
Frank Urban, Board Member

Also Present:

Patrick Jeter, Golf Course General Manager

Absent:

Michael Natale, Chairman
Brian Remedi, Board Member

III. ADDITIONS/CORRECTIONS TO THE AGENDA.

None.

IV. COMMENTS FROM THE PUBLIC.

None.

V. CONSENT AGENDA.

- A. Approval of the Regular Meeting Minutes from April 16, 2024.
- B. Review of the Paid Bills Report for the Period of April 1 - 30, 2024.
- C. Ratify Donation Requests for May, 2024.

Member Frohlich made a motion to approve the Regular Meeting Minutes from April 16, 2024, the Paid Bills Report for the period of April 1 - 30, 2024, and to ratify donation requests for May, 2024, under the consent agenda. Motion was seconded by Member Urban.

The motion carried by the following vote:

Aye: 3 Member Frohlich, Member Urban, and Chairman Pro Tem Finn.
Nay: 0
Absent: 2 Chairman Natale and Member Remedi.

VI. NEW BUSINESS.**A. Rounds Report for April, 2024.**

Golf Course General Manager Jeter stated that April was a good month and they had 3,619 rounds, which is 100 more rounds than the prior year. We finished fiscal year 2024 with over 49,000 rounds, which is 3,743 rounds over the prior year total.

B. Presentation of Financial Report for the period ended April 30, 2024.

Golf Course General Manager Jeter stated that YTD green/league fees exceeded the prior year and budget by \$106K and \$158K respectively. Range revenues exceeded the prior year and budget by just over \$26K and \$38K. These results were produced from far more volume as no adjustments to pricing have been made from the prior year. Concession revenues exceeded the prior year and budget by \$33K and \$43K respectively. Total revenues for the course exceeded the prior year and budget by \$230K and \$309K respectively.

Net income from concessions exceeded the prior year and budget by \$12K/\$20K respectively while running a net margin of 47% of sales. Total personnel costs as a percentage of revenue are running about 34% through the preliminary year end result, this shows outperformance to the prior year and budgeted levels of 37%/42% of revenue respectively.

Capital outlays of just over \$84,000 have been incurred YTD on the deck improvements, preliminary engineering work on the potential cart path restoration work, the purchase of golf cart replacements, and labor and construction costs related to the installation of fiber and a camera at the parking lot entrance.

The golf course is showing a surplus of \$694K versus a surplus of \$367K achieved in the prior year.

C. Consideration to Purchase six 2024 Model year EZGO Carts in the amount of \$53,822 from Textron Specialty Vehicles, Inc.

Golf Course General Manager Jeter stated that he received the quote from EZGO for six new carts at a cost of \$53,822.

A motion was made by Member Urban to consideration the purchase of six 2024 model year EZGO carts in the amount of \$53,822 from Textron Specialty Vehicles, Inc. and seconded by Member Frohlich. This item will be brought before the next City Council meeting.

The motion carried by the following vote:

Aye: 3 Member Frohlich, Member Urban, and Chairman Pro Tem Finn.
Nay: 0
Absent: 2 Chairman Natale and Member Remedi.

D. Consideration to enter into an agreement with Beverly Environmental LLC in the amount of \$21,315 to complete the proposed North Pond Renovation Project.

Golf Course General Manager Jeter stated that there has been no precautions put in place in regards to erosion around the North Pond. Installing Rip Rap around the pond will prevent any erosion from taking place. Beverly Environmental LLC was the lowest quote we received at \$21,315 to complete the proposed work.

A motion was made by Member Urban to consider entering into an agreement with Beverly Environment LLC in the amount of \$21,315 to complete the proposed North Pond Renovation Project and seconded by Member Frohlich. This item will be brought before the next City Council meeting.

The motion carried by the following vote:

Aye: 3 Member Frohlich, Member Urban, and Chairman Pro Tem Finn.
Nay: 0
Absent: 2 Chairman Natale and Member Remedi.

E. Staff Reports.

General Manager Jeter stated that he spoke with City Engineer Fitzgerald about renovating the cart path and seal coating the parking lot. We will also be working on the irrigation system. The beverage cart, new greens mower, new rough mower, and two utility carts should be here in June.

F. Next Meeting: Tuesday, June 18, 2024 at City of Countryside City Hall.

VII. ADDITIONAL ITEMS.

None.

VIII. ADJOURNMENT.

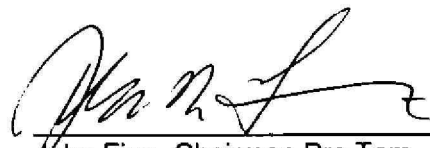
A motion was made to adjourn the meeting by Member Frohlich and seconded by Member Urban.

The motion carried by the following vote:

Aye: 3 Member Frohlich, Member Urban, and Chairman Pro Tem Finn.
Nay: 0
Absent: 2 Chairman Natale and Member Remedi.

Chairman Pro Tem Finn declared the meeting adjourned at 6:16 p.m.

Approved:



John Finn, Chairman Pro Tem

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